



**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY**  
**CENTRAL LIBRARY**

**Alumni Membership**  
**(Alumni of the Institute)**

The Central library IIT Bombay offers Alumni membership for Alumni of IIT Bombay. To avail the membership the alumni can submit the membership form with the prescribed format along with required documents.

**Membership fee structure**

<b>Membership Period</b>	<b>Membership Fees</b>	<b>Library Deposit (Refundable)</b>	<b>18% GST</b>	<b>Total Amount</b>
Yearly	1000.00	2000.00	180.00	<b>3180.00</b>
Life Membership	6000.00	2000.00	1080.00	<b>9080.00</b>

**Services offered**

Always carry a Membership Card while entering the library. Alumni members can avail following services during library hours :

- Reference and consultation
- Borrowing of 2 books for 30 days
- Photocopying service
- Bibliographic assistance

**NOTE: Internet access to electronic resources is not available for Alumni Members.**

## **Please Note...**

- ◆ Only books from the general collection are issued to the members. Reference books, journals (Current issues and back volumes), reports, standards, theses, CDs, are not issued to the Alumni Members.
- ◆ Members shall be responsible for the library card issued to him/her. Loss of the card should be reported immediately to the Chief Library Officer in writing. Duplicate card will be issued on payment of Rs. 100/-
- ◆ Members should check the book thoroughly for missing pages, chapters, pictures etc. while borrowing the book and report the matter to the Circulation staff. In case the book is damaged or lost by the member, he/she has either to replace the book with a new copy or to pay for the cost of the book at the prevailing market price with additional charges as determined by the Chief Library Officer.
- ◆ The borrowed books have to be returned within 30 days. In case the books returned after the due date, a late fee will be charged at the prevailing rates. The current late fee rates are as follows:

<b>One month</b>	<b>Rs. 5 Per day</b>	<b>Per Book</b>
<b>Above 30 Days</b>	<b>Rs. 10 Per day</b>	<b>Per Book</b>

- ◆ Members desiring to discontinue their membership can do so by :
  - Returning all books borrowed by them
  - Clearing all dues, if any
  - Returning library membership cards
  - Returning the original receipt of payments duly discharged on the reverse of the receipt.
- ◆ The students, faculty and staff of IIT Bombay have the first right to use the Central Library.
- ◆ The Chief Library Officer, IIT Bombay can refuse an application for membership without assigning any reason.
- ◆ The Central Library also offers Corporate Membership to organizations in the private and public sector, and to Educational Institutions offering degree level courses in engineering and technology. Professional membership for Academicians and Researchers.

## **List of documents to be enclosed**

1. Copy of degree certificate
2. Two miniature size photo

## **Online Payment Details for Library Membership**

**Account Name :** Indian Institute of Technology Bombay

**Bank Name :** State Bank of India, IIT Powai Branch, Mumbai-400076, India

**Bank IFSC Code :** SBIN0001109

**Account Number :** 00000010725729128

**Swift Code :** SBININBB519

In case of e-payment, please send UTR with reference to invoice number at

[librarian@iitb.ac.in](mailto:librarian@iitb.ac.in)

[libcir@iitb.ac.in](mailto:libcir@iitb.ac.in)

We welcome your suggestions for improving our services. For further information, Please contact:

**Chief Library Officer**

**Central Library**

**Indian Institute of Technology Bombay**

**Powai, Mumbai 400 076**

**Tel: (O) 91 22 25768922 / 25768926**

**Email – [librarian@iitb.ac.in](mailto:librarian@iitb.ac.in)**

**<http://www.library.iitb.ac.in>**

**Indian Institute of Technology Bombay**  
**Central Library**  
**Membership Application Form**  
**(Alumni Membership)**

Name -----

Address -----

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Telephone/Mobile -----

Email -----

Institutional/Organisation serving in -----

Are you an IIT Alumni Association Member?      [Y]                      [N]

If yes, please enclose a copy of the certificate.

Membership Type     Yearly     Life Membership

I am aware of and undertake to abide by the rules for Professional Membership.

Enclosed herewith is the Cheque/Demand Draft No. ....dated.....for  
Rs. .... / drawn in favour of Registrar, IIT Bombay.

For Online Payment UTR No. .... Dated ..... Rs. ....

Date :

Place :

Signature

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**For Office use only**

The Alumni Membership is granted for the period from.....to.....

Chief Library Officer