



Indian Institute of Technology Bombay Central library

Library Rules for Educational Institute Membership

The Central Library, IIT Bombay offers membership to non-aided AICTE-recognized engineering colleges offering graduate, postgraduate and research programmes, on request submitted in the prescribed application form.

Membership fee

- **Admission Fee** **Rs. 1,000*/- (For New Members only)**
- **Annual fee** **Rs 30,000*/-**
(July-June)

*** 18% GST Applicable**

Persons from government organizations can use the library free of charge for a limited period on production of a letter of introduction from the Head of the institute and their valid identity card.

Services offered

Educational institute members can send their faculty and students to use the services of the library only on working days (Monday through Friday) between 0930 – 1730 hrs. They should carry a letter of introduction from Head of the Institute and their valid identity card. Only following services are available to them:

- ☞ Reference and consultation
- ☞ Photocopying service)
- ☞ Bibliographic assistance) on prevailing
- ☞ Database (CD/DVD only)) rates access, searching and printing output)

Books and other publications are not lent out to the educational institute members. Internet access to electronic resources is also not available to them.

Please remember

- Member organization shall be responsible for the good conduct of their staff and students using library services.
- The Central Library reserves the right to restrict number of users on a day, if necessary.
- **Not more than 5 students will be permitted to use the library on a day.**
- Users are not allowed to take personal belonging, printed material etc inside the library.
- The students, faculty and staff of IIT Bombay have the first right to use the Central Library.
- The Director, IIT Bombay can decline an application for the membership without assigning any reason.
- The Central Library also offers membership to its Alumni and to Corporate Houses in public and private sector.

We welcome your suggestions for improving our services. For further information, please contact:

Librarian
Central Library
Indian Institute of Technology Bombay
Powai, Mumbai 400076
Tel 91-22-25768920 Fax 91-22-25720227
Email: librarian@iitb.ac.in
<http://www.library.iitb.ac.in/>

IIT BOMBAY CENTRAL LIBRARY
Application form for the
Educational Institute Membership

1. Name of the organization _____

2. Address _____

3. Telephone _____
4. Email _____

We are aware of and undertake to abide by the rules for Educational Institute Membership. Enclosed herewith is Demand Draft / Cheque No. _____ dated _____ for Rs _____ drawn in favour of the Registrar, IIT Bombay.

Date

Signature

Place

For Official Use only

The Educational Institute Membership is granted for the period from _____ to _____.

Librarian